

Privacy Policy – Brava Education

Effective Date: 30 July 2025

Last Updated: 30 July 2025

Brava Education is committed to protecting your privacy and ensuring your personal data is handled in a transparent and lawful way.

1. Who We Are

Brava Education Ltd ("we", "our", "us") is a specialist recruitment and insights business focused on the education sector. Our registered address is:

**C/O Search Accountancy Ltd
The Junction, Charles Street
Wakefield, West Yorkshire
England, WF4 5FH**

For any questions, please contact us at david@bravaeducation.co.uk.

2. What Data We Collect

We may collect and process:

- Name
- Job title
- Contact information (e.g. email address, phone number)
- Employer details
- CVs and employment history (if provided)
- Notes from professional conversations
- Publicly available data (e.g. from LinkedIn, websites)

We do **not** process sensitive personal data unless explicitly required and with consent.

3. How We Collect Your Data

We may obtain your data:

- Directly from you (e.g. when you contact us, submit a CV, or join our network)
- From publicly available sources (e.g. LinkedIn, websites)
- Through referrals or introductions

4. Why We Process Your Data

We process personal data to:

- Connect senior professionals with interim and leadership opportunities in education
- Share insights, updates, and sector intelligence
- Maintain relevant and professional contact
- Improve our services

Where we use information to produce market or sector insights (e.g. trends, reports, commentary), **your data is always anonymised and never used in a way that could identify you.**

Our lawful basis for processing is **legitimate interest**, specifically our interest in matching relevant talent with roles and sharing insight that may benefit individuals and organisations across the sector.

5. Who We Share It With

We may share your data with:

- Clients (employers in the education sector) where relevant and appropriate

- Trusted third-party service providers (e.g. CRM systems, email platforms)
- We do **not** sell or rent your data

We only share your information when it is necessary and aligned with the purpose it was collected for.

6. Your Rights

Under UK GDPR, you have the right to:

- Access the personal data we hold about you
- Request correction of inaccurate data
- Request deletion of your data
- Object to processing based on legitimate interest
- Restrict processing in certain circumstances
- Data portability (to receive your data in a commonly used format)
- Withdraw consent (if consent was the basis)
- Lodge a complaint with the Information Commissioner's Office (ICO)

To exercise any of these rights, contact us at david@bravaeducation.co.uk.

7. Data Retention

We retain personal data only as long as necessary for the purpose it was collected, or as required by law. You may request deletion at any time.

8. Security

We store all data securely and take appropriate technical and organisational measures to protect it.

9. Updates to This Policy

We may update this policy from time to time. The latest version will always be available on our website.